

5%
docs 25X1A

25X1A

NOTICE

INDEXED

TRAINING
29 October 1955

25X1A

25X1A

carded

AGENCY TRAINING POLICY

1. In order that the Central Intelligence Agency may carry out effectively the increasingly heavy and important requirements laid upon it by the National Security Council, the employees of this Agency must continue to improve and increase their professional knowledge and skills. All recent reports of inspecting committees have emphasized the role of proper and sufficient training in attaining this objective.

2. It is, therefore, the policy of this Agency that 5% of Headquarters "on-duty" personnel will be in a training status at all times.

3. Personnel ceilings shall be adjusted by 30 June 1956 so as to ~~raise by~~ authorize 5% fewer personnel generally in each Headquarters component with an additional allowance of up to 5% to cover personnel actually undergoing formal training.

25X1A

1 July 56

ALLEN W. DULLES
Director of Central Intelligence

DISTRIBUTION: AB

DOC NO. BOX NO. FLD NO. DOC. NO. 6 NO CHANGE
IN CLASS// CLASS CHANGED TO. IS S C RET. JUST.22
NEXT REV DATE 09 REVIEWER TYPE DOC. //
NO. 0714 C REV C CEE 70-3 // CHG CLASS S
REV CLASS C REV CEE 70-3 ALM: ISI 70-3

25X1A

CONFIDENTIAL